La Maison Des Enfants
French Immersion Program

2022-2023
The Program

La Maison des Enfants is a French Immersion preschool and kindergarten program which includes two classrooms. All instruction is given in French and children are divided in groups according to their age. We maintain small group sizes to achieve the best quality of education.

Activities include:

● French language | Stories | Songs
● Writing | Math | Science | Cooking | Reading
● Painting | Drawing | Dance | Physical Exercise

The curriculum is inspired by the world-renowned French Ministry of Education. Our education emphasizes fun, respect, good manners, arts, music, physical exercise, and good food.

La Maison Des Enfants, the French Immersion Preschool and Kindergarten is for children ages 3 to 6 years old. **Children must be 3 years old by 9/1/2022 and toilet trained (and out of pull-ups) by the day of entry.** Children must be ready for the type of group experiences offered and able to benefit from the program.

Registration and Registration Fees

Application for enrollment in La Maison Des Enfants are accepted beginning January 31st. Confirmation for new students will be processed and emailed starting mid-March. To apply, complete the online application form from the link on the website and submit it along with a non-refundable $175.00 application fee. You will also need to scan and email a copy of your student's the birth certificate or passport to tannerdance@utah.edu when applying.

Applications cannot be considered complete until we have received a copy of the birth certificate or passport.

**Tuition, Fees, and Additional Forms Due by July 1, 2022**

- Payment in Full or 1st Installment Payment
- Immunization Record

**Once enrollment reaches capacity, your child will be placed on a waiting list, and you will be contacted when space becomes available.**
# Tuition Payment Plans & Policy

## Full Payment

Tuition paid in full for the entire school year on or before July 1, 2022 will receive a 5% discount.

## Monthly Installment Plan Options

We understand the importance of making educational opportunities affordable for families in today’s economy. Our interest free payment plans break your tuition into smaller, more manageable installments.

Installment payments are due on the first of each month. You are welcome and encouraged to sign-up for our convenient automatic debit program. Based on the program option and payment plan you select, the installment payment will be automatically charged to the credit or debit card that you authorized during set-up. Automatic debits will help you avoid paying fines for delinquent tuition. After the seventh of each month, if tuition is delinquent, a $10 late fee plus $100 for every 7-day period will be applied to tuition until paid in full.

## Payment Options

- Cash
- Check: Please make checks payable to Tanner Dance
- Credit/Debit Cards
- Monthly Installment Plan

## Returned Check Fee

Tuition checks returned by the bank are subject to a $25.00 returned check charge. If two checks are returned, you will be required to make payments by cash and/or credit/debit card.

## Tuition Payment Policy & Agreement

Tuition includes supplies and activities fees. The Tuition Payment & Plan is in effect for the entire 2022-2023 Preschool/Kindergarten Year as noted above. If a withdrawal from LMDE Preschool or Kindergarten becomes necessary the Tuition Payment & Plan remains in effect and will be required to be paid once initial payment has been made by July 1st, 2022. Parent(s)/Guardians(s) are contractually obligated to pay the tuition payment based on their child’s enrollment regardless of the child’s continued participation in the program.

## Withdrawal

If a withdrawal becomes necessary, a 30-day written notice by a parent/guardian is required. **However, there will be no refund of tuition.** Any exception to this policy is at the sole discretion of the Tanner Dance Director. If you have special circumstances and wish to request a waiver of this policy, please submit a full explanation in writing.
# Tuition Payment Breakdown by Program

**Program Dates – 8/30/2022 – 6/2/2023**


<table>
<thead>
<tr>
<th>Tuition: $6,420.00</th>
<th>Installment Plan Option</th>
<th>Single Payment by July 1st w/5% Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>You will have some flexibility in setting up installments, but the first installment is due by 7/1/2022 and installments must be completed by 4/1/2023.</td>
<td>$6,100.00</td>
</tr>
</tbody>
</table>

## Preschool 1 (DOB 9/2/2018 – 9/1/2019) Preschool Extended Day M-F

<table>
<thead>
<tr>
<th>Tuition: $8,950.00</th>
<th>Installment Plan Option</th>
<th>Single Payment by July 1st w/5% Discount</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>You will have some flexibility in setting up installments, but the first installment is due by 7/1/2022 and installments must be completed by 4/1/2023.</td>
<td>$8,500.00</td>
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</tbody>
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## Preschool 2 (DOB 9/2/2017 – 9/1/2018) Part-Time Day M-F

<table>
<thead>
<tr>
<th>Tuition: $6,575.00</th>
<th>Installment Plan Option</th>
<th>Single Payment by July 1st w/5% Discount</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>You will have some flexibility in setting up installments, but the first installment is due by 7/1/2022 and installments must be completed by 4/1/2023.</td>
<td>$6,247.00</td>
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</table>

## Preschool 2 (DOB 9/2/2017 – 9/1/2018) Preschool Extended Day M-F

<table>
<thead>
<tr>
<th>Tuition: $9,160.00</th>
<th>Installment Plan Option</th>
<th>Single Payment by July 1st w/5% Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>You will have some flexibility in setting up installments, but the first installment is due by 7/1/2022 and installments must be completed by 4/1/2023.</td>
<td>$8,702.00</td>
</tr>
<tr>
<td>Kindergarten (DOB 9/1/2017 or earlier) Half Day AM</td>
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<tr>
<td>--------------------------------------------------</td>
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<td></td>
</tr>
<tr>
<td><strong>Tuition:</strong> $6,730.00</td>
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<td></td>
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<tr>
<td><strong>Installment Plan Option</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>You will have some flexibility in setting up installments, but the first installment is due by 7/1/2022 and installments must be completed by 3/1/2023. If paying monthly, installments come out to $747.78 per month.</td>
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</tr>
<tr>
<td><strong>Single Payment by July 1st w/5% Discount</strong></td>
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<td></td>
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<tr>
<td>$6,395.00</td>
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<table>
<thead>
<tr>
<th>Kindergarten (DOB 9/1/2017 or earlier) Extended Day</th>
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</thead>
<tbody>
<tr>
<td><strong>Tuition:</strong> $9370.00</td>
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<tr>
<td><strong>Installment Plan Option</strong></td>
</tr>
<tr>
<td>You will have some flexibility in setting up installments, but the first installment is due by 7/1/2022 and installments must be completed by 3/1/2023. If paying monthly, installments come out to $1041.12 per month.</td>
</tr>
<tr>
<td><strong>Single Payment by July 1st w/5% Discount</strong></td>
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<tr>
<td>$8,900.00</td>
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</table>
**Arrival and Departure**

<table>
<thead>
<tr>
<th>Part-Time Program (Pre-K/Kindergarten)</th>
<th>Full Day Kindergarten Program</th>
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<tbody>
<tr>
<td>Drop-Off: 8:30-8:50 a.m.</td>
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<tr>
<td>Class: 9:00-12:30 p.m.</td>
<td>Class: 9:00-3:00 p.m.</td>
</tr>
<tr>
<td>Pick-Up: 12:50-1:00 p.m.</td>
<td>Pick-Up: 3:00 p.m.</td>
</tr>
</tbody>
</table>

**Extended Day Program**
Drop-Off: 8:30-8:50 a.m.
Class: 9:00-2:30 p.m.
Pick-Up: 2:50-3:00 p.m.

Children need to arrive between 8:30-8:50 a.m. Doors to the building will not unlock until 8:30 am. Children arriving after 9:00 a.m. should be escorted into the classroom by an adult. There is no morning care or afternoon care before and after these times.

**Late Pick-Up Fee**

It is imperative that students are picked up on time. A late pick-up fee of $15 will be charged after 1:00 p.m. for the Morning program and 3:00 p.m. for the Extended Day program. An additional $1 per minute after 1:15 p.m. and 3:15 p.m. On-going late pick-ups could result in the student’s dismissal from the program.

**Release of Children**

Your child will only be released to a parent/legal guardian or to those people you have listed as an Emergency and/or Transportation contact. If someone other than those noted above will be picking up your child, you are required to notify the Preschool, Kindergarten, and 1st Grade faculty and staff via e-mail at tannerdance@utah.edu or by calling the main office at 801-581-7374. The designated person will be required to show picture ID.
Additional Information

**Parking**

Parents will be allowed to park in the east Tanner Dance parking lot briefly without a pass for drop off and pickup, limit of 20 minutes. Please be courteous of others using the lot which is limited space and is also used by families attending other programs. If you are remaining on campus after pick up or drop off, please seek out visitor parking options at [https://commuterservices.utah.edu/permits](https://commuterservices.utah.edu/permits) rather than using the Tanner lot. You may be ticketed by parking services if your car is left in the lot for an extended period of time.

**Clothing**

Each day please send: A backpack or tote bag for artwork, notes, etc., and clothing appropriate for outside weather, including boots in winter. Each day has designated time to be outside so appropriate dress is important.

Please provide a spare set of clothes in a Ziploc bag, with your child’s name written on it that we can keep at the school throughout the year for unforeseen situations.

**Snacks and Lunch**

If your child has special dietary requirements or allergies, please alert the staff.

Preschool classes will have a snack time. Please send a light, healthy snack in a separate container from their lunch.

LMDE Preschool and Kindergarten is committed to good nutrition as an integral part of the early childhood experience. Not only do children benefit physically, but they are also learning the principles of good nutrition. The school does not provide lunch to the children, but there is time for students to eat their packed lunch in the schedule. Participants should eat well before school and bring a healthy, non-perishable lunch each day in a lunch container clearly labeled with your child’s name. Please help your child avoid processed foods containing sugar, colorings, and other additives, especially “Lunchables” and” Go-gurts”.

Foods not allowed: foods with added sugar, cakes, cookies, candy, and gum. We strongly encourage you to send your student with healthy foods and to avoid processed foods.
Supplies
Supplies and activities are included in the school tuition.

COVID Protocols and Illness

COVID-related protocols are adjusted according to University policies and may include:

*Hand Sanitizing:* Everyone entering the Beverley Taylor Sorenson Arts and Education Complex on the Tanner side will sanitize hands.

*Healthy Preschoolers:* Preschool students should only attend school if healthy. Any signs of cough, cold, runny nose, flu, fever, vomiting/diarrhea, stomach upset, eye discharge or pink eye, nasal discharge, loss of sense of taste or smell, body aches, etc. are indicators that students should remain at home. If a child has any of these symptoms when they arrive at the eastside stairwell door, they will be asked to return home. Parents will be called to pick up students who exhibit any of these symptoms while at school. A student should be free of any symptoms for a minimum of 24 hours after being ill before returning to school. Please be mindful if you are carpooling. Parents, we encourage you to take your child’s temperature prior to placing him or her in a car to avoid exposing other classmates in the carpool to illness. Our goal is to stay healthy. We must be vigilant. Thank you for your assistance and cooperation in this important matter.

*Enhanced Studio and Building Cleaning Procedures:* All studios will be frequently disinfected including door handles, railings, and bathrooms daily. Tanner Dance will use disinfectants/sanitizers effective against COVID-19 (approved list at [EPA.gov](https://www.epa.gov)).

*Mandatory Student Sanitary Measures:* In addition to sanitizing at the building entrance, Tanner Dance will supply hand sanitization at each studio entry and ask students to use hand sanitization prior to entering and departing the studios periodically throughout the day. Students will also wash hands prior to eating snack, lunch, and after being outside and after using the toilet.

*Masks and Vaccines:* As of this writing (January 2022) a mask mandate is in place for Salt Lake County; however, the COVID situation may change at any time. Many of our young students are not eligible for the COVID vaccines and we strongly encourage mask wearing at school regardless of mask requirements. Teachers and staff at Tanner Dance will continue to mask according to CDC guidelines and we request our families to do the same. Please assess your family’s comfort level with changing mask requirements that may occur during school year before applying.

We strongly encourage students over the age of 5 years old to get vaccinated to reduce the chance of spreading the virus at school.
**Emergency Contacts**

You are required to maintain at all times, at least one additional emergency contact other than the parent(s)/guardians(s), including full names and contact phone numbers. Please be aware that in the event of an emergency for which parent(s)/guardians(s) or an emergency contact cannot be reached, Tanner Dance staff or faculty may contact police or other emergency authorities.

**Change of Information**

It is imperative that LMDE have current information on file for all students. Please notify the school with any changes to pertinent information (including, but not limited to): addresses, phone numbers, emergency contacts, transportation contacts, medical information, etc.

**Weather Information**

LMDE follows University of Utah inclement weather closures. In the event of a severe storm, campus closure information is broadcast by radio on KUER FM 90.1 and television on KUED Channel 7. Notification may be broadcast on other channels as well. Be assured that your child will be cared for in the event of any emergency. Detailed information on the University of Utah’s emergency procedures can be obtained upon request in the office. Please download the U Heads Up to keep up to date on University emergencies. More info available here: [https://emergency.utah.edu/u-heads-up/](https://emergency.utah.edu/u-heads-up/)

**Parents as Partners**

Parent-teacher conferences will be scheduled twice during the year. During these meetings, teachers and parents will discuss the child’s progress, development and growth, review learning objectives and lesson plans, and collaborate on strategies to maximize learning.

**Communication**

If your child will be absent from school, please contact your teacher (you will be given teacher contact information at the parent orientation meeting August). Please note that there will be no reduction in tuition for days missed.
In order to keep parents well informed, we will send regular communication home via e-mail. In addition, Tanner Dance faculty and staff will be happy to answer administrative questions by e-mail and you are invited to speak personally with your child’s teacher if they are present at drop-off time. Otherwise, please email your child’s teacher to seek an appointment time.

If you have concerns or issues that the teacher or assistant are unable to resolve, please contact Jennifer Killpack-Knutsen at jennifer.killpack-knutsen@utah.edu. She will coordinate with the appropriate person(s) to resolve the situation. If you have questions about your account, you can call the office at 801-581-7374.

A student directory will be provided in September and updated throughout the year as necessary. Please be sure to mark on your application whether or not you would like your information published in the directory.

**Important La Maison Des Enfants Dates for 2022-2023** *(dates are subject to change)*

- **Parent Orientation** - Friday, August 26, 2022
- **First Day of School** - Tuesday, August 30, 2022
- **No School – Labor Day** – Monday, September 5, 2022
- **No School** – Friday, September 23, 2022
- **No School - Fall Break** – October 13-14, 2022
- **Parent -Teacher Conferences** – Thursday November 3, 2022
- **No School - Parent -Teacher Conferences** - Friday, November 4, 2022
- **No School - Thanksgiving break** – Nov. 23-25, 2022
- **No School Winter Break** – December 22, 2022 -January 8, 2023 (school resumes on Monday, January 9, 2023)
- **No School - Martin Luther King, Jr. Holiday** – Monday, January 16, 2023
- **Registration begins for returning families and alumni** – Tuesday, January 17, 2023
- **Informational Meeting for prospective families**- Saturday, January 28th, 2023 -2pm-4pm
Registration begins for public – Monday, January 30, 2023

No School - President’s Day Weekend – Friday, February 17 and Monday, Feb 20, 2023

No School – Friday, March 10, 2023

No School - Spring Break – March 27-31, 2023

Parent Teacher Conference – Thursday, April 13, 2023

No School - Parent Teacher Conference – Friday April 14, 2023

No School – Friday, April 28th & Monday, May 1, 2023

No School - Memorial Day – Monday, May 29, 2023

Last Day of School - Friday, June 2, 2023