La Maison Des Enfants
French Immersion Program

2021-2022
The Program

La Maison Des Enfants (LDME) is a French Immersion Program (FIP) that includes: Preschool and Kindergarten.

Each classroom has no more than 14 students. All instruction is in French and taught by two native-speaking teachers, for a ratio of no more than 7 students per teacher. Only French is spoken around the children during school.

Activities include:

● French language | Stories | Songs
● Writing | Math | Science | Cooking | Reading
● Painting | Drawing | Dance | Physical Exercise

We adhere to the curriculum of the world-renowned French Ministry of Education. Our education emphasizes fun, respect, good manners, arts, music, physical exercise, and good food.

La Maison Des Enfants, the French Immersion Preschool and Kindergarten is for children ages 3 to 6 years old. Children must be toilet trained by the day of entry. Children must be ready for the type of group experiences offered and able to benefit from the program.

Registration and Registration Fees

Application for enrollment in La Maison Des Enfants are accepted beginning January 25th after meeting with the director. Confirmation for new students will be processed and emailed starting mid-March. To apply, complete the application form and submit it along with a non-refundable $175.00 application fee. Please provide a photocopy of the birth certificate or passport when applying.

**Once enrollment reaches capacity, your child will be placed on a waiting list, and you will be contacted when space becomes available.
Tuition Payment Plans & Policy

**Full Payment**

Tuition paid in full for the entire school year on or before July 1, 2021 will receive a 5% discount.

**Monthly Installment Plan Options**

We understand the importance of making educational opportunities affordable for families in today’s economy. Our interest free payment plans break your tuition into smaller, more manageable installments. You may choose from two different plans.

Installment payments are due on the first of each month. You are welcome and encouraged to sign-up for our convenient automatic debit program. Based on the program option and payment plan you select, the installment payment will be automatically charged to the credit or debit card that you authorized during set-up. Automatic debits will help you avoid paying fines for delinquent tuition. After the seventh of each month, if tuition is delinquent, a $10 late fee plus $100 for every 7-day period will be applied to tuition until paid in full.

**Payment Options**

- Cash
- Check: Please make checks payable to Tanner Dance
- Credit/Debit Carts
- Monthly Installment Plan

**Returned Check Fee**

Tuition checks returned by the bank are subject to a $25.00 returned check charge. If two checks are returned, you will be required to make payments by cash and/or credit/debit card.

**Tuition Payment Policy & Agreement**

The Tuition Payment & Plan is in effect for the entire 2021-21 Preschool/Kindergarten Year as noted above. If a withdrawal from LMDE Preschool or Kindergarten becomes necessary the Tuition Payment & Plan remains in effect and will be required to be paid once initial payment has been made by July 1st, 2018. Parent(s)/Guardians(s) are contractually obligated to pay the tuition payment based on their child’s enrollment regardless of the child’s continued participation in the program.

**Please also note that a $85.00 supplies/activity fee is due with the first payment.**

**Withdrawal**

If a withdrawal becomes necessary, a 30-day written notice by a parent/guardian is required. However, there will be no refund of tuition. Any exception to this policy is at the sole discretion of the Tanner Dance Director. If you have special circumstances and wish to request a waiver of this policy, please submit a full explanation in writing.
## Tuition Payment Breakdown by Program

**Program Dates – 8/31/2021 – 6/3/2022**

### Preschool Part-Time 5 Day M-F

<table>
<thead>
<tr>
<th>Tuition: $6,000.00</th>
<th>3-Month Installment Plan</th>
<th>9-month Installment Plan</th>
<th>Single Payment w/5% Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>The installments of $2,000.00 are due on the 1st of July, November &amp; February.</td>
<td>The installments of $666.67 are due on the 1st of July-March.</td>
<td>$5,700.00</td>
</tr>
</tbody>
</table>

### Preschool Extended 5 Day M-F

<table>
<thead>
<tr>
<th>Tuition: $8,400.00</th>
<th>3-Month Installment Plan</th>
<th>9-month Installment Plan</th>
<th>Single Payment w/5% Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>The installments of $2800.00 are due on the 1st of July, November &amp; February.</td>
<td>The installments of $933.33 are due on the 1st of July-March.</td>
<td>$7,890.00</td>
</tr>
</tbody>
</table>

### Kindergarten Half Day AM

<table>
<thead>
<tr>
<th>Tuition: $6,300.00</th>
<th>3-Month Installment Plan</th>
<th>9-month Installment Plan</th>
<th>Single Payment w/5% Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>The installments of $2,100.00 are due on the 1st of July, November &amp; February.</td>
<td>The installments of $700.00 are due on the 1st of July-March.</td>
<td>$5,985.00</td>
</tr>
</tbody>
</table>

### Kindergarten Full Day

<table>
<thead>
<tr>
<th>Tuition: $8,800.00</th>
<th>3-Month Installment Plan</th>
<th>9-month Installment Plan</th>
<th>Single Payment w/5% Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>The installments of $2,933.33 are due on the 1st of July, November &amp; February.</td>
<td>The installments of $977.78 are due on the 1st of July-March.</td>
<td>$8,360.00</td>
</tr>
</tbody>
</table>
Arrival and Departure

<table>
<thead>
<tr>
<th>Part-Time Program (Pre-K/Kindergarten)</th>
<th>Full Day Kindergarten Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drop-Off: 8:30-9:00 a.m.</td>
<td>Drop-Off: 8:30-9:00 a.m.</td>
</tr>
<tr>
<td>Class: 9:00-12:30 p.m.</td>
<td>Class: 9:00-3:00 p.m.</td>
</tr>
<tr>
<td>Pick-Up: 12:30-1:00 p.m.</td>
<td>Pick-Up: 3:00 p.m.</td>
</tr>
</tbody>
</table>

Extended Day Program
Drop-Off: 8:30-9:00 a.m.
Class: 9:00-2:30 p.m.
Pick-Up: 2:30-3:00 p.m.

Children need to arrive between 8:30-9:00 a.m. Doors to the building will not unlock until 8:30 am. Children arriving after 9:00 a.m. should be escorted into the classroom by an adult. There is no morning care or afternoon care included in the preschool program.

Late Pick-Up Fee

It is imperative that students are picked up on time. A late pick-up fee of $15 will be charged after 1:00 p.m. for the Morning program and 3:00 p.m. for the Extended Day program. An additional $1 per minute after 1:15 p.m. and 3:15 p.m. On-going late pick-ups could result in the student’s dismissal from the program.

Sign In/Sign Out

Children will be required to be signed in and signed out each day. The responsible adult picking up the child must sign in and out with a full signature and not just initials.

Release of Children

Your child will only be released to a parent/legal guardian or to those people you have listed as an Emergency and/or Transportation contact. If someone other than those noted above will be picking up your child, you are required to notify the Preschool, Kindergarten, and 1st Grade faculty and staff via e-mail at tannerdance@utah.edu or by calling the main office at 801-581-7374. The designated person will be required to show picture ID.
Additional Information

Parking
Families are responsible for purchasing parking passes to park in the Tanner Dance lot (east of the building) for drop off and pick up. Parents and caregivers walk students to the building and up to the classrooms. This pass may only be used for school times. Please be courteous of others using the lot which is limited space and is also used by families getting children to and from dance classes. Passes are $7 per calendar month, or $28 for the semester (Fall: September 1st through Dec. 31st; Spring: January 1st through April 30th) and can be purchased in the office. Please note that as the French Immersion Program runs longer than the regular semester, a monthly pass for May will be required after the spring semester ends.

Clothing
Each day please send clearly marked: A backpack or tote bag for artwork, notes, etc., and clothing appropriate for outside weather, including boots in winter. Each day has designated time to be outside so appropriate dress is important. Please provide a spare set of clothes in a Ziploc bag, with your child’s name written on it, that we can keep at the school, just in case, throughout the year.

Snacks
LMDE will provide a snack each day of fresh fruit. If your child has special dietary requirements or allergies, please alert the staff. We do not allow children to bring candy, gum, or other treats to school.

Lunch
LMDE Preschool and Kindergarten is committed to good nutrition as an integral part of the early childhood experience. Not only do children benefit physically, but they are also learning the principles of good nutrition. The school does not provide lunch to the children, but there is time for students to eat their packed lunch in the schedule. Participants should eat well before school and bring a healthy, non-perishable lunch each day in a lunch container clearly labeled with your child’s name. Please help your child avoid processed foods containing sugar, colorings, and other additives, especially “Lunchables” and" Go-gurts”.

Foods not allowed: foods with added sugar, cakes, cookies, candy, and gum. We strongly encourage you to send your student with healthy foods and to avoid processed foods.
Supplies
Supplies are included in the school tuition and the $85.00 activity/materials fee.

COVID Protocols and Illness

FIP teachers and all Tanner Employees Screened daily: Every employee at Tanner dance will be screened daily with a temperature reading, wear masks, hand washing throughout the day, and sanitization. Employees will be asked to remain at home should they show signs of illness.

Hand Sanitizing and Screening Requirements: Everyone entering the Beverley Taylor Sorenson Arts and Education Complex on the Tanner side will sanitize hands and have a temperature reading. The French Immersion School will conduct temperature readings at the eastside stairwell door.

Healthy Preschoolers: Preschool students should only attend school if healthy. Any signs of coughs, colds, runny nose, flu, fever, vomiting/diarrhea, stomach upset, eye discharge or pink eye, nasal discharge, loss of sense of taste or smell, body aches, etc. are indicators that students should remain at home. If a child has any of these systems when they arrive at the eastside stairwell door, they will be asked to return home. Parents will be called to pick up students who exhibit any of these symptoms while at school. A student should be free of any symptoms for a minimum of 24 hours after being ill before returning to school. Please be mindful if you are carpooling. Parents, we encourage you to take your child’s temperature prior to placing him or her in a car to avoid exposing other classmates in the carpool to illness. Carpools will be asked to return all the students home should anyone in the carpool have a temperature of 100 degrees or higher. Our goal is to stay healthy. We must be vigilant. Thank you for your assistance and understanding in this important matter.

Enhanced Studio and Building Cleaning Procedures: All studios will be frequently disinfected including door handles, railings, bathrooms, and barres with full floor cleanings daily. Tanner Dance will use disinfectants/sanitizers effective against COVID-19 (approved list at EPA.gov). We will use disposable cleaning supplies, with reusable supplies laundered daily.

Mandatory Student Sanitary Measures: In addition to sanitizing at the building entrance, Tanner Dance will supply hand sanitization at each studio entry and ask students to use hand sanitization prior to entering and departing the studios periodically throughout the preschool morning. Preschoolers will also wash hands prior to eating snack, lunch, and after being outside and after using the toilet. Each day of preschool, students will need to arrive in clean clothes and carry a change of emergency clothes in their backpacks.
Emergency Contacts
You are required to maintain at all times, at least one additional emergency contact other than the parent(s)/guardians(s), including full names and contact phone numbers. Please be aware that in the event of an emergency for which parent(s)/guardians(s) or an emergency contact cannot be reached, Tanner Dance staff or faculty may contact police or other emergency authorities.

Change of Information
It is imperative that LMDE have current information on file for all students. Please notify the school with any changes to pertinent information (including, but not limited to): addresses, phone numbers, emergency contacts, transportation contacts, medical information, etc.

Weather Information
LMDE follows University of Utah inclement weather closures. In the event of a severe storm, campus closure information is broadcast by radio on KUER FM 90.1 and television on KUED Channel 7. Notification may be broadcast on other channels as well. Be assured that your child will be cared for in the event of any emergency. Detailed information on the University of Utah’s emergency procedures can be obtained upon request in the office.

Parents as Partners
Parent-teacher conferences will be scheduled throughout the year. During these meetings, teachers and parents will discuss the child’s progress, development and growth, review learning objectives and lesson plans, and collaborate on strategies to maximize learning.

Communication
If your child will be absent from school, please contact the office at 801-581-7374 or tannerdance@utah.edu. The office will then notify your child’s teacher. Please note that there will be no reduction in tuition fees for days missed.
In order to keep parents well informed, we will send regular communication home with your child, as well as e-mail the information. In addition, Tanner Dance faculty and staff will be happy to answer administrative questions by phone or e-mail and you are invited to speak personally with the principal teacher if they are present at drop-off time. If you need to speak with your child’s teacher, please contact the office at tannerdance@utah.edu or 801-581-7374 and we will have the teacher contact you.

If you have concerns or issues that the teacher or assistant are unable to resolve, please contact Jennifer Killpack-Knutsen at jennifer.killpack-knutsen@utah.edu or 801-585-9172. She will coordinate with the appropriate person(s) to resolve the situation.

A student directory will be provided in September and updated throughout the year as necessary. Please be sure to mark on your application whether or not you would like your information published in the directory.

**Important La Maison Des Enfants Dates for 2021-2022**

- **Parent Orientation** - Friday, August 27, 2021
- **First Day of School** - Tuesday, August 31, 2021
- **No School – Labor Day** – Sept 6, 2021
- **No School** – Sept 24, 2021
- **No School - Fall Break** – October 14-15, 2021
- **Parent -Teacher Conferences** - Thursday Nov 4, 2021
- **No School - Parent -Teacher Conferences** - Friday Nov 5, 2021
- **No School - Thanksgiving break** – Nov. 24-26, 2021
- **No School Winter Break** – December 20, 2021-January 4, 2022 (school resumes on Tuesday January 4, 2022)
- **No School - Martin Luther King, Jr. Holiday** – Monday, January 17, 2022
- **Registration begins for returning families** – Tuesday, Jan 19, 2022
- **Open House & Informational Meeting for prospective families** Saturday Jan 30th, 2022 -2pm-4pm
Registration begins for public - Monday Feb 1, 2022

No School - President’s Day Weekend – Friday, Feb 18 and Monday, Feb 21, 2022

No School – Friday, March 11, 2022

No School - Spring Break – March 28-April 1, 2022

Parent Teacher Conference - Thursday April 14, 2022

No School - Parent Teacher Conference – Friday April 15, 2022

No School – Thurs. and Fri., May 5 & 6 , 2022

No School - Memorial Day – Monday, May 30, 2022

Last Day of School - Friday, June 3, 2022