GETTING STARTED
Years One & Two

- **Develop a plan**- an Individual Development Plan (IDP), can help you track your progress, clarify your strengths, identify resources, and seek support that moves you successfully through your program.

- **Gain experience**- seek opportunities that will develop your skills in leadership, organizing, and collaboration.

- **Identify your network**- take inventory of the people and professionals in your life who can support your interests.

- **Log in to Handshake**- complete your Career Interest Survey & fill in your Profile.

MAKING PROGRESS
Years Three - Four +

- **Create your Resume & CV**- create documents for both academic and nonacademic career options.

- **Get new professional experiences**- use the summer to get an internship, research assistant position, practicum, or other graduate-level opportunity to build your skills.

- **Grow your network**- conduct informational interviews to learn about relevant companies and/or positions. If applicable, join professional organizations to expand your network.

FINISHING UP
Final Year

- **Target your documents**- tailor your resume and cover letter for potential jobs.

- **Apply for jobs**- use CareerShift through Handshake to apply for jobs; you can apply within 6 months of graduation.

- **Interact with employers**- attend networking events in Handshake and professional conferences to meet potential employers in your field.

- **Practice interviewing** with a trusted peer, mentor, or your Graduate Career Coach.