

## Emergency Drills September 25 - 30, 2023

We will conduct emergency drills at the studio the week of September 25-30. These will include earthquake, fire, and secure-in-place drills. We want all our dancers, faculty, and staff to be prepared and feel confident in the case of an emergency.

Three back-to-back drills are scheduled during each class block. The drills will take about 15-20 minutes to complete. Parents: Please review the following information with your dancer prior to class so that they feel prepared. Be sure your dancer wears shoes to class and brings a jacket in case of cool weather.

### SECURE-IN-PLACE:

#### **You will hear the following announcement over the intercom:**

"This is a shelter in place drill. This is a shelter in place drill. Do not panic. Please shut and lock your doors, turn off the lights, close the blinds, and move away from all windows. Do not leave until an All Clear is received. This is just a drill."

- Hide behind the curtains or up against the north wall. Stay away from windows. Wait silently.
- The teacher will turn off lights and close the blinds.
- Do not leave until an **"ALL CLEAR"** is received.

*\*If a dancer is in the bathroom during the drill, they should go into a stall, sit on the toilet, and pull up their feet until the all clear announcement. If a dancer is in the hallway, they should find the closest place to hide i.e. a closet or bathroom, or under furniture.*

### EARTHQUAKE:

#### **You will hear the following announcement over the intercom:**

"This is an earthquake drill. This is an earthquake drill. Do not panic. Drop to the ground. Get under a table, desk, or against an inside wall. Stay away from glass. Cover your neck with your hands. Hold on until the shaking stops. This is just a drill."

- **DROP** to the ground, **COVER** up against an inside wall and away from glass, and **HOLD ON** until the earthquake stops.
- Stay in place until you hear a message that the drill is complete.

*\*If a dancer is in the bathroom or hallway during the earthquake drill, they should go to the nearest wall and cover their head.*

### FIRE:

#### **You will hear the following message over the intercom:**

"This is a fire drill. This is a fire drill. Do not panic. Please exit the building immediately and follow your teacher to the designated location away from the building. This is just a drill."

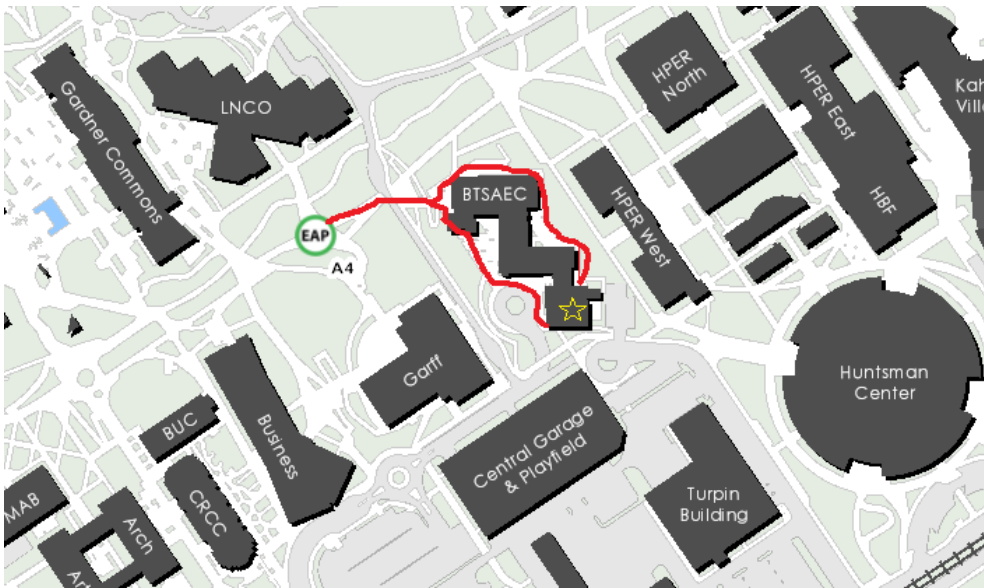
- Quickly file out into the hallway and put on your shoes.

- The teacher will take the emergency backpack and the class roll, and close the doors as the class exits.
- Please DO NOT use the elevators during the drills.
- If your class is in Studio 1 or Studio 2, please use the fire doors inside the studio to exit the building. Follow the sidewalk around the west side of the BTSAEC, then west to the EAP.
- If your class is on level 2 in Studio 3 or Studio 4, or level 4 in Studio 5 or Studio 6, please take your class down the EAST stairwell and outside. Follow the sidewalk around the east side of the building until you reach the end of the BTSAEC, then head west to the EAP.
- Once outside, your teacher will do a headcount and lead your class to the EAP (Emergency Assembly Point) and complete a head count. See map below.
- A Tanner Dance staff member will let you know when it is time to return to the studio.

*\*If a dancer is in the bathroom or hallway during the fire drill, they should go immediately back to their class studio. Teachers will wait for all students before exiting the building.*

*\*\*In an actual fire emergency, the fire doors will automatically close throughout the building blocking off certain entry/exit points. Dancers who are in the bathroom, or otherwise separated from their class, should go out the nearest exit accessible to them and meet their teacher at the EAP (Emergency Assembly Point).*

## EMERGENCY ASSEMBLY POINT:



**A2: Northwest of Tanner Dance between the Garff Building and LNCO**