

University of Utah Letter of Recommendation

Permission to Release Education Record Information

Student Name: \_\_\_\_\_ Student ID Number: \_\_\_\_\_

I authorize \_\_\_\_\_ to write a letter of recommendation on my behalf for the purpose of a scholarship application. The following information may be included in the recommendation letter (mark all that apply):

- Grades
- GPA
- Class Rank
- Courses attended
- Academic Performance
- Other: \_\_\_\_\_

Address the signed written letter of recommendation to:

College of Science Dean's Office  
Scholarship Selection Committee

Check one:  I waive  I do not waive my right to review a copy of the letter at any time in the future.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

*Instructions for student: Identify two research or academic faculty members who will complete a letter of recommendation for you, and provide a signed Permission to Release form to each.*

*Instructions for author: You will be contacted via email to provide a letter of recommendation for this student. Please complete the recommendation by the application deadline of **March 1**. Retain a copy of the signed waiver for your files.*

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