

**WORLD LANGUAGES MASTER'S OF ARTS
WITH SECONDARY LICENSURE**

Urban Institute for Teacher Education

uite.utah.edu

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<https://uite.utah.edu/students/advising/>

Department of World Languages & Cultures

languages.utah.edu/graduate/world-languages/index.php

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The Master's of Arts in World Languages combines a master's degree with licensure to teach in the public schools. Students with the requisite background will be able to teach one or two foreign languages at the secondary level, or a foreign language and another secondary subject. Students in the program are strongly encouraged to participate in an intensive language study abroad program.

The purpose of the program is two-fold: first, to offer a graduate degree in foreign language teaching that equips candidates with excellent foreign language and pedagogy skills, and with solid subject matter knowledge; and second, to produce public school teachers who are able to teach one or two foreign languages, and in particular critical languages, or a foreign language and another secondary subject.

The WLMA with Secondary Licensure program is designed for students who have completed one of the following:

- BA in a foreign language, for example: Chinese, French, German, Japanese, Russian, Spanish, or Portuguese
- BA in area studies: Asian, International, Latin American, Middle East
- BA in a subject taught in Utah secondary schools, and proficiency in a foreign language
- BA in ESL/TESOL, and proficiency in a foreign language
- MA in Languages & Literature or Linguistics, and are interested in teaching in the public schools

ESL Endorsement: All classes required by the Utah State Board of Education for an ESL endorsement are included in this licensure program. Every student completing this program will be eligible for the ESL endorsement on their initial teaching license.

COURSE OF STUDY

PRE-REQUISITES (6 credit hours)

LING 1200	Intro to the Study of Language (no graduate credit) (3 hours)
EDPS 3/6721, or FCS 5230	Adolescent Psychology (3 hours)
SPED 5/6012	Inclusive Classrooms (3 hours)

MA CORE & LICENSURE COURSES (12 credit hours)

LING 5810 or WLC 5410	L2 Methodology (LANG 6410/LING 6810 can be substituted with approval) (3 hours)
LING 6812 or ECS 6647	Inst Meth for Ling Diverse Pop (3 hours) Field: 16 hours (DLI endorsement requires both classes)
LING 6816	Instructional Design & Materials Development (3 hours)
LING 6818 or ECS 6645	Second Language Testing OR Assessment of Linguistically Diverse Populations (3 hours)

LANGUAGE (credit hours vary)

Minimum of three language area courses

ADDITIONAL LICENSURE COURSES (12 credit hours)

ECS 6709	Building Family-School Partnerships for Youth Success (3 hours) Field: 32 hours
EDPS 6151	Educational Applications of Technology: Grades 6-12 (3 hours)
ELP 6410	Educational Law for Teachers (3 hours)
SPED 6022	Principles of Instruction & Behavior Support (3 hours)

LICENSURE YEAR (19 credit hours)*

Fall Semester (7 hours)	
ECS 6715	Urban Education (3 hours)
EDU 6201	Seminar in Language Awareness (1 hour)
EDU 6490	Field Practicum: Secondary (3 hours) Field: 9 hours a week
Spring Semester (12 hours)	
EDU 6491	Student Teaching Seminar (3 hours)
EDU 6495	Student Teaching: Secondary (9 hours) Field: 12 weeks full-time

* The licensure year requires a significant time commitment, over and above academic course work. Please refer to the UITE Program Policies section for descriptions of the time commitment required during this year of the program.

APPLICATION PROCEDURES

WORLD LANGUAGES & CULTURES

Students must apply to the WLMA program first through the Department of World Languages & Cultures. Please see their website at languages.utah.edu for application procedures and deadlines. Once admitted to the Department of World Languages & Cultures, students must apply to the Urban Institute for Teacher Education to be admitted to the licensure program.

URBAN INSTITUTE FOR TEACHER EDUCATION

Applications to the UITE are due **February 1st** following the first semester admitted to the World Languages & Cultures Department.

The following materials will be forwarded to the UITE from World Languages & Cultures:

1. Transcripts. Copies of all transcripts from the University of Utah and any other college of university.
2. Letters of Recommendation. At least two letters of recommendation addressing your ability to complete graduate work.

The remaining materials should be submitted directly to the UITE by the applicant. Please submit the following materials in one envelope. Required forms are available on the UITE website at uite.utah.edu.

1. Submit an Application for Admission to the Teacher Licensure Program.
2. Statement of Professional Purpose: Submit a statement informing the Admissions Committee of your strengths as a candidate in the teacher education program in the Urban Institute for Teacher Education at the University of Utah. Essays should be approximately two pages in length and may be double-spaced. Your essay will be evaluated on its content as well as your ability to convey your ideas in formal academic language using standard writing conventions. Use the following rubric to assist in writing your statement.

Criteria	INADEQUATE	ADEQUATE
Illustrate your commitment and passion to the teaching profession	The writer does not provide an illustration of a commitment to teaching based on <i>relevant</i> past experiences working with youth and future goals for teaching in K-12 schools. The statement does not convey the writer's passion to the teaching profession.	The writer provides an illustration of a commitment to teaching based on <i>relevant</i> past experiences working with youth and future goals for teaching in K-12 schools. The statement adequately conveys the writer's passion to the teaching profession.
Discuss your commitment to the mission of the Urban Institute for Teacher Education (UITE) with regard to diversity and multicultural education	The writer does not provide sufficient evidence of a commitment to the mission of the UITE and to issues related to diversity, including but not limited to language, culture, ability and does not address why the writer is committed to this mission.	The writer provides sufficient evidence of a clear commitment to the mission of the Urban Institute of Teacher Education and to issues related to diversity in its varied forms, including but not limited to language, culture, and ability and addresses why the writer is committed to this mission.
Demonstrate your ability to think deeply about and analyze contemporary educational issues	The writer does not provide evidence that the writer can think deeply about contemporary educational issues that affect youth in today's society.	The writer provides clear evidence that the writer can think deeply about contemporary educational issues that affect youth in today's society.
Attend to the overall organization and flow of your statement and clarity of your writing	The writer's statement is generally unclear and/or not succinct and/or may be rambling and/or meaning is hidden and/or paragraphs poorly structured. No structure is used to convey ideas.	The writer's statement is clear and succinct, and paragraphs are well organized. Meaning is clear to readers. The writer uses an appropriate structure to convey ideas.
Attend to standard conventions of writing, including spelling, usage, punctuation and grammar	The writer does not use standard conventions of writing or makes many errors in spelling, usage, punctuation or grammar. The writing piece does not look presentable.	The writer uses all standard conventions or writing with few or no errors in spelling, usage, punctuation and grammar. The writing piece looks presentable.
Use formal academic language rather than	The writer uses conversational and/or colloquial language—use of contractions (isn't, doesn't,	The writer addresses the Admissions Committee and uses formal academic language throughout the statement.

colloquial or informal conversation	shouldn't); and informal vocabulary terms such as "and so," "like," "get," "very," "of course," "a lot," "lots," "good," "really," "kind of."	
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3. Teaching & Working with Youth Letter of Recommendation. Work must be in a community education or **academic setting**. This letter should be written by a supervisor of a field placement or volunteer work in a public school or a similar setting and should speak to your dispositions as prospective teacher (Recommended sources include volunteer work or practicum experiences affiliated with university course work.) Please submit your recommender's email address in the box on the form. Enter in the uite@utah.edu email address for the other recommendation forms. An email will be sent to your recommender to complete the form and upload their letter of recommendation.
Note: Family, friends, and religious advisors are considered inappropriate references.
4. Content Area Sign-off Forms. If you are pursuing licensure in additional content areas, other than foreign languages, you must submit a teaching major or teaching minor sign-off form. You must meet with the departmental advisor in the content area to have the form completed. Forms are available on the UITE website and should be uploaded with their application.
5. Proof of Background Check and Fingerprinting Completion: A background check and fingerprinting must be completed and cleared through the Utah State Board of Education. Applicants need to include proof that they have initiated and completed this process ([USBE CACTUS Screenshot](#)), with their application.

To initiate the background check and fingerprinting process, please complete the following steps found at our website: <https://uite.utah.edu/students/background-check/>. To ensure that the background check is completed fully and completely, it is strongly encourage that applicants follow the steps listed on the website.

Steps include:

1. Go to www.utah.gov/teachers.
2. Select "Background Check" for initial licensure. Follow the prompts.
3. Select the "Live Scan" method for fingerprinting.

Your forms will be emailed to you. Print this form and take it with you to either:

Physical Fingerprinting Locations

BCI – Bureau of Criminal Identification 3888 West 5400 South, Salt Lake City, Utah 84118, 801-965-4445.
 Hours: Monday – Friday 8am to 5pm.

Your Unique Prints Fingerprinting (YUP) locations. YUP locations can be found here: <https://www.yupfingerprinting.com/>

Your results will not be sent to USBE if you do not take the emailed form with you to BCI or YUP locations.

4. A fee of \$15 will be paid at the BCI to complete your Live Scan fingerprinting. YUP may have fees of their own. Please save your receipt.
5. Your Background check is good for five years.

An email notification from the Utah State Board of Education will be sent to you and to the College of Education when you have cleared the background check and the process is complete. Please keep this email for your records. You must submit the CACTUS screen shot for your background check verification. You must clear the background check in order to complete the licensure program.

Please be aware that background checks and fingerprints are valid for five years. If a student's clearance has expired prior to completion of the program and licensure recommendation, they will need to renew their background check and fingerprints. Also, if anything occurs during the course of the program to render a student's background check invalid, the student will be pulled from the program and will not be allowed to continue.

You have 60 days from the time you initiate your background check with the USBE online to complete the fingerprinting process with BCI. You must take the generated Live Scan form from the USBE website with you to BCI to complete your fingerprinting process, otherwise your results will not be sent to the USBE. If you do not take the form with you, or if you donot complete the fingerprinting process within 60 days, you will have to begin the process over again and pay all fees to the USBE again.

UITE ADMISSIONS POLICIES

Minimum Standards for Application: Due to the competitive nature of our programs, meeting minimum admissions standards does not guarantee acceptance into the teacher licensure programs. Admission preferences for the teacher licensure program will be given to students who will teach in areas of greatest need, based on the information provided in the Index of Criticality. Students with a teaching minor in addition to their teaching major will also be given preference.

Incomplete Applications: The Urban Institute for Teacher Education is not responsible for any materials missing from files. Complete files will be reviewed by the Admissions Committee. There is no guarantee that incomplete files will be reviewed. It is the responsibility of each applicant to ensure that all admissions materials are submitted by the deadline.

Deadlines & Notification: Applications are accepted once a year: February 1st. Applicants will be notified by mail of acceptance or denial approximately 6 weeks after the deadline. Applicants have the opportunity to appeal the decision to the Director of the UITE within 14 business days following notification of the admissions decision.

Application Files: Application files become the property of the Urban Institute for Teacher Education and will not be returned to the applicant, nor can any part of the file be forwarded for scholarship application purposes, including letters of recommendation.

Nondiscrimination Policy: The University of Utah is fully committed to policies of nondiscrimination and equal opportunity, and vigorously pursues affirmative action in all programs, activities, and employment with regard to race, color, national origin, sex, age, and status as a person with a disability. Religion, sexual orientation, and status as a disabled veteran or veteran of the Vietnam era also are protected under nondiscrimination and equal opportunity employment policies. The University seeks to provide equal access to all programs, services, and activities for people with disabilities. Reasonable prior notice is needed to arrange accommodations. Evidence of practices not consistent with these policies should be reported to the Office of Equal Opportunity and Affirmative Action, 801-581-8365 (voice or TDD). Upon request, this information is available in alternative formats, such as cassette, Braille, or large print.

UITE PROGRAM POLICIES

Background Check: In order to participate in any field-based course in the licensure program, students must pass a State and Federal background check and have the results sent to the Utah State Office of Education. Background checks expire after 5 years, and may need to be renewed during your program and in order to be recommended for your teaching license.

Fall Semester Licensure Year Time Commitment: During Fall of the licensure year, EDU 6490 has students in class or in the public schools from 7:30-10:30 (plus travel time to and from the schools) 3 days a week. EDU 6201 is an online component to the field work. ECS 6715 is offered at variable times. Students may take a maximum of 3 extra classes in the afternoon/evening. Due to travel from local public schools we advise NOT taking classes prior to 12:00 pm. Please be aware of the time constraints affiliated with school-based classes.

Spring Semester Licensure Year Time Commitment: During Spring of the licensure year, students will assume the responsibilities of a regular classroom teacher. The time commitment during this phase of the program is extensive (i.e., 12 weeks of student teaching). Students are expected to be in schools for full school days (i.e., 7:30 am – 3:30 pm, daily) as well as attend a weekly seminar held in the evening. The remaining weeks of spring semester will be spent in closing cohort activities and completing course-related assignments. Because of the intensive time commitment, working outside of school and/or taking extra classes will likely present extreme hardship. Additional coursework is strongly discouraged during this semester.

Student Teaching Placements: During fall and spring semester of the licensure year teacher candidates teach under the guidance of a classroom teacher and a supervisor employed by the Urban Institute for Teacher Education. Student teaching assignments are located in a group of specifically selected schools in which teacher candidates observe and practice teaching methods. Student teaching placements are arranged by the supervisor in consultation with the teacher candidate and school personnel. Due to the volume of student teaching placements and the variety of major/minor emphasis areas, personal circumstances (i.e., commute, etc.) are not criteria for placement. Working outside of school and/or taking additional classes will present excessive time demands.

Student Teaching License: Teacher candidates must obtain a student teaching license prior to their student teaching experience. Go to www.utah.gov/teachers and click “Student Licenses.” If a student does not have background clearance, the system will automatically divert to the fingerprinting portion of the site first.

Student Code: Letters indicating possible violations of the student code, and appropriate responses will be placed in the student’s file (www.sa.utah.edu/code).

GPA Requirements: Applicants to the graduate licensure programs must have a cumulative GPA of 3.0 or higher on undergraduate coursework (on a 4.0 scale). Once admitted, a teacher candidate must maintain at least a 3.0 GPA in all coursework. If a teacher candidate fails to maintain a 3.0 GPA, they will be placed on scholastic probation and may not register for any licensure year courses.

Grade Requirements: Students must earn a “C” or better in all coursework. Teaching methods courses and all pre-licensure courses must be completed with a grade of “C” or better in order to advance to student teaching. If a student receives less than a “C+” in any licensure year course, they will be placed on scholastic probation and not allowed to student teach.

Equivalent Courses: A formal request must be made by students for course equivalencies for the licensure program by submitting course syllabi and unofficial transcripts. Approval of course equivalencies for the licensure program is required from the Director of the Urban Institute for Teacher Education. If any course is taken at the undergraduate level, please contact Dr. Watzinger-Tharp to

determine if additional course work is necessary in order to fulfill the credit hour requirements for the master's degree.

Licensure Courses Offerings: All licensure courses must be complete before starting the spring semester of the Licensure Year. Licensure courses are not guaranteed to be offered every semester. Students are encouraged to meet with the Secondary Advisor in the UITE to receive the most current course scheduling information.

Time Limit: University policy states that students must complete a master's degree within 4 years. Applicants to the licensure programs apply to and are saved to a specific licensure year.

UTAH LEGAL POLICIES

Background Check for Initial Licensure: By legislative mandate, applicants for teaching licenses in Utah are required to have completed and passed a background check, including fingerprinting. Background clearance expires after 5 years, and may need to be renewed during the program, in order to be recommended for a teaching license.

Criminal Conviction: Teacher licensure may be denied by the state of Utah because of previous criminal conviction. You must contact the Associate Dean for Professional Education of the College of Education before proceeding with your program in teacher licensure if you have any questions about your status. The Utah Professional Practices Advisory Committee, c/o Executive Secretary, State Office of Education, 250 East 500 South, Salt Lake City, Utah 84111, reviews all such cases.

STUDENT ORIENTATION

Students must attend a mandatory orientation meeting prior to the licensure year. This meeting is typically held in April. You will be notified in the future about the specific date, time, and location of this meeting. Students are placed into cohorts at orientation, meet their faculty cohort leader, and are given additional information about the structure and time commitment of the licensure year.

SCHOLARSHIPS

The College of Education offers a variety of scholarships to student pursuing teacher licensure. They range in amounts and whom they target. Information is available online at education.utah.edu/students/financial-aid.php. The deadlines are typically during January-March for scholarships that will go into effect the follow academic year.

EXAMINATIONS

Oral Proficiency Interview: All students earning a teaching license in a foreign language must pass an Oral Proficiency Interview in that language before they can be recommended for their teaching license. Proficiency must be demonstrated through an official OPI from the American Council on the Teaching of Foreign Languages (ACTFL) administered by Language Testing International <http://www.languagetesting.com/>. The OPI is an internationally recognized test, and ratings will be valid for licensure in most states, as well as in many other professional applications. Students must receive a rating of advanced-low or higher. Students must submit a copy of their rating report to the secondary education advisor by the end of their student teaching experience in order to be recommended for licensure in the language.

Praxis II Content Knowledge Tests: All teacher candidates are required to pass Praxis II content knowledge tests in their content areas, as available. Students must submit score reports to the Secondary Advisor in order to be recommended for their teaching license. Minimum passing scores are determined by the Utah State Office of Education and are available on the Praxis website under "State Testing Requirements." Test dates are limited, so students must plan well in advance. Praxis II scores are not sent directly to the U of U. Students must submit a copy of their full score report to the Secondary Advisor. Praxis II scores must be within 5 years.

Praxis Performance Assessment for Teachers (PPAT). All students must successfully complete PPAT to be recommended for their teaching license. Teacher Candidates at the University of Utah are expected to comply with Utah State Board of Education requirements for performance assessment. The University of Utah uses the Praxis Performance Assessment for Teachers (PPAT) as a criterion for licensure recommendations. Please see <https://www.ets.org/ppa/test-takers/teachers/about> as well as program handbooks for more information.

Praxis II ESL: Students must take the Praxis II ESL Content Knowledge Test in order to be recommended for the ESL endorsement along with their initial teaching license. Scores must be submitted to the Secondary Education Advisor.

Registration	Register online at www.ets.org/praxis . Register at least one month in advance.
Test Dates	Check the website for available dates. Dates vary depending on whether the test is offered computer-based or paper-based. Some tests are not offered very frequently, so please check dates early to find a convenient test date.
Receiving Scores	You must retrieve your score report online by logging into the ETS website to view and print your scores. Score reports are only available for 45 days after they are posted. Please begin checking for your scores 3-4 weeks after you have taken the test. Students are responsible for submitting Praxis II test scores to the secondary advisor.
Tests at a Glance & Study Guides	Go to www.ets.org/praxis and click on "Prepare for a Test" under the For Test Takers heading. The drop down menu has subjects listed alphabetically. Additionally, the Marriott Library has some study guides available. Go to www.lib.utah.edu/portal/site/marriottlibrary , click on "Library Catalog" and enter Praxis Study Guides.

Test Codes	Art – 5134 Biology – 5235 Chemistry – 5245 Chinese, Mandarin – 5665 Earth & Space Science – 5571 English – 5039	ESL – 5361 French – 5174 Geography – 0921 German – 5183 Health – 5551	History, World & US – 5941 Math – 5161 Physics – 5265 Spanish – 5195 Theatre – 0641
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Note: Tests that begin with a 0 are paper-based, and tests that begin with a 5 are computer-based. Test dates will vary.

WLMA SAMPLE SCHEDULES

****this is not a guarantee, just general information on typical course offerings****

Two-Year Plan: MA Degree, Secondary Licensure FL Endorsement (+ ESL Endorsement)

SPRING/SUMMER: Pre-requisites	
Course	Credits
LING 1200*	3
FCS 5230 OR EDPS 5/6050 OR EDPS 3721	3

FALL Year 1	
Course	Credits
LING 5810 OR LANG 5/6410	3
LING 6812	3
EDPS 6151	3
ELP 6410	3

SPRING Year 1	
Course	Credits
LING 6816	3
ECS 6709	3
SPED 5/6012	3

SUMMER Year 1	
Course	Credits
Study abroad strongly recommended	
ECS 6645 OR LING 6818	3
SPED 6022	3

A minimum of three language area courses must be completed for a foreign language endorsement by Fall Year 2.

FALL Year 2 (Licensure Year)	
Course	Credits
EDU 6490	3
EDU 6201	1
ECS 6715	3

SPRING Year 2 (Licensure Year)	
Course	Credits
EDU 6491	3
EDU 6495	9

Three-Year Plan: MA Degree, Secondary Licensure, FL Endorsement (+ ESL Endorsement)
Additional Endorsement (if applicable) and/or Dual Immersion Endorsement (if applicable)

FALL Year 1	
Course	Credits
LING 1200*	3
LING 5810 or LANG 5/6410	3
FCS 5230 or EDPS 5/6050 or EDPS 3721	3

SPRING Year 1	
Course	Credits
LING 6816	3
ECS 6645 OR LING 6818	3
SPED 5/6012	3

SUMMER Year 1	
Course	Credits
Study abroad strongly recommended	

FALL Year 2	
Course	Credits
LING 6812	3
ELP 6410	3
EDPS 6151	3

SPRING Year 2	
Course	Credits
ECS 6709	3
SPED 6022	3

SUMMER Year 2	
Course	Credits
Study abroad strongly recommended	

A minimum of three to six language area courses must be completed by Fall Year 3.

FALL Year 3 (Licensure Year)	
Course	Credits
EDU 6490	3
EDU 6201	1
ECS 6715	3

SPRING Year 3 (Licensure Year)	
Course	Credits
EDU 6491	3
EDU 6495	9

*Not covered by tuition waiver